ASCC Race, Ethnicity, and Gender Diversity Subcommittee

Approved Minutes

Friday, September 19th, 2023 8:30-10:00 AM

Carmen Zoom

Attendees: Fletcher, Neff, Ponce, Pradhan, Price-Spratlen, Steele, Vankeerbergen, Warren

**Agenda**

1. Approval of 09-15-2023 minutes
	1. Ponce, Pradhan; unanimously approved.
2. Education: Teaching & Learning 2050 (new course requesting GEN Foundation REGD) (return)
	1. Comment: The Subcommittee notes and appreciates the changes that have been made to the course, as well as the unit’s feedback regarding the previous review. They thank the department for their engagement on the questions involving REGD topics and how they are studied via the unit’s disciplinary lens.
	2. **Contingency:** The Subcommittee asks that the department include in the syllabus (pg. 4) a paragraph following the listing of the GEN goals and ELOS that explains how this course, in particular, meets the goals and ELOs of the REGD category, per a requirement of the Arts and Sciences Curriculum Committee. This Subcommittee notes that this paragraph should follow the listing of the GEN Foundations: REGD Goals and ELO’s on pg. 4 of the syllabus.
	3. **Contingency:** The Subcommittee asks that the department alter the Course Description in curriculum.osu.edu (under General Information) to include a mention of race, ethnicity, and gender, to help insure that all future iterations of the course include REGD topics.
	4. **Contingency: The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and**[**can be found here on the ASC Curriculum and Assessment Services website**](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements)**. The Subcommittee thanks you for adding this statement to your course syllabus.**
	5. *Recommendation***:** The Subcommittee asks that the department alter the “Course Details” section of the course request in curriculum.osu.edu. In this section, the unit should list the goals and learning objectives for this particular course, rather than the GEN Foundation: REGD goals and ELOs.
	6. *Recommendation:* The Subcommittee asks that the department alter the “Transcript Abbreviation” as listed in the “Course Details” section of curriculum.osu.edu. This should be a shortened version of the course title; it appears on students’ transcripts and other university records to indicate topic of the course to faculty/staff at other institutions, employers, and other stakeholders.
	7. *Recommendation:* The Subcommittee thanks the department for the previously made changes to the Course Description in curriculum.osu.edu that note the experiential learning component. However, they recommend that the description also include a mention of the off-campus nature of the experiences, as students from other colleges may not anticipate the need for transportation or travel time when scheduling GEN course.
	8. *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement (syllabus pg. 27-28), which was updated with new language surrounding COVID-19 in August 2023. The new statement can be found in an easy-to-copy/paste format on our [website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements).
	9. Pradhan, Ponce; unanimously approved with **three contingencies** (in bold above) and *four recommendations* (in italics above).
3. Sociology 2320 (existing course with GEL Social Science—Human, Natural, and Economic Resources, GEN Foundation Social and Behavioral Sciences; requesting GEN Foundation REGD)
	1. **Contingency:** The Subcommittee asks that the department include some mention of race, gender and ethnicity in the course description (curriculum.osu.edu under “General Information”), Content Topic List (curriculum.osu.edu under “Course Details”), and the Introduction to the Course (syllabus, pg. 1), so that the course’s focus on the intersectional study of REGD topics is clear to students and consistent in all future iterations of the course.
	2. **Contingency:** The Subcommittee asks that the department include more material in the course that relates to ethnicity. While they recognize and appreciate the thoughtful representation of class dynamics, they note that some study of ethnicity is a required element for the GEN category. The subcommittee offers the friendly suggestion that expanding the study of multiculturalism and multilingualism (curriculum.osu.edu under “Course Details-Content Topic List”) and including ethnicity with the section of the course titled “A History of U.S. Schools: Consequences for Race” on Sept. 27th and 29th (Schedule, pgs. 6-7) may offer one way to resolve this issue.
	3. **Contingency:** The Subcommittee asks that the department more clearly label GEL and GEN categories the course is approved for (syllabus pgs. 1-2). They also ask that the department state that students on the GEN may not use the course for BOTH the Race, Ethnicity, and Gender Diversity Foundation AND the Social and Behavioral Sciences Foundation, even though it is approved for both categories.
	4. **Contingency: The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi within the college to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and**[**can be found here on the ASC Curriculum and Assessment Services website**](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements)**. The Subcommittee thanks you for adding this statement to your course syllabus.**
	5. *Recommendation:* The Subcommittee recommends that the department redistribute their explanation of how the course meets the GEN and GEL goals and ELOs (syllabus, pg. 3). They suggest three smaller paragraphs (one for each approved GE category) so that students can see how the course focuses specifically on each set of Goals and ELOs.
	6. *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement, which was updated with new language surrounding COVID-19 in August 2023. The new statement can be found in an easy-to-copy/paste format on our [website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements).
	7. Ponce, Price-Spratlen, unanimously approved with **four contingencies** (in bold above) and *two recommendations* (in italics above).
4. Comparative Studies 2340 (existing course with GEL Cultures and Ideas, GEL Diversity—Global Studies, and GEN Foundation Historical and Cultural Studies; requesting GEN Foundation REGD)
	1. *Recommendation:* The Subcommittee recommends that the department include some more information in the assignment descriptions about how the course’s graded assessments interact with the REGD category, so that students can better understand the connection. They note that the GEN Submission form contains some excellent material related to this that could easily be modified for the syllabus.
	2. *Recommendation:* The Subcommittee suggests that the department consider some introduction to the intersectional study of race, ethnicity, and gender early on in the course, so that this can serve as a foundation for the other topics.
	3. *Recommendation:* The Subcommittee recommends that the department modify the course description on pg. 1 of the syllabus to include a stronger focus on race, ethnicity and gender.
	4. *Recommendation*: The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement (syllabus, pg. 7), which was updated to reflect the university’s new COVID-19 policies in August 2023. The updated statement can be found in an easy-to-copy/paste format on the [ASCCAS website.](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements)
	5. *Recommendation*: The Subcommittee recommends that the department use the most recent version of the Mental Health Statement (syllabus, pg. 7), as the name and phone number of the Suicide/Crisis hotline has changed. The updated statement can be found in an easy-to-copy/paste format on the [ASCCAS website.](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements)
	6. Pradhan, Price-Spratlen; unanimously approved with *5 recommendations* (in italics above).
5. Comparative Studies 2323 & Ethnic Studies 2323 (existing courses with GEL Cultures and Ideas, GEL Diversity—Social Diversity in the US, and GEN Foundation Historical and Cultural Studies; requesting GEN Foundation REGD)
	1. **Contingency:** The Subcommittee requests that the units add to the syllabus information about which New General Education (GEN) and Legacy General Education (GEL) categories the course is/will be approved in. In addition, they ask that the syllabus include the goals and ELOS for all GEN and GEL categories for which the course is/will be approved, as well as an explanatory paragraph detailing how this course, in particular, will meet the goals and ELOs of those GEN and GEL categories.
	2. **Contingency:** The Subcommittee asks that the units’ faculty and/or administrative staff reformulate the course description (curriculum.osu.edu under “General Information”) to include race, ethnicity and gender to help ensure that all future iterations of the course include all the required topics for the GEN category.
	3. **Contingency: The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi within the College to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and**[**can be found here on the ASC Curriculum and Assessment Services website**](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements)**. The Subcommittee thanks you for adding this statement to your course syllabus.**
	4. *Recommendation:* The Subcommittee recommends that the department include in the assignment descriptions (syllabus pg. 2) some of the excellent material in the GEN Submission form that explains how the assignments are connected to the REGD goals and ELOs.
	5. *Recommendation:* The Subcommittee suggests that race, gender and ethnicity be added to the Content Topic list (curriculum.osu.edu under “Course Details”) to help ensure that all future iterations of the course include some coverage of race, ethnicity, and gender.
	6. *Recommendation:* The Subcommittee recommends that the department alter the last sentence of the final paragraph under “Disability services” (syllabus pg. 3), as a small typo (“not”) may cause confusion for students.
	7. *Recommendation:* The Subcommittee recommends that all courses seeking approval in the GEN Foundations: REGD category include a Land Acknowledgement. A sample Land Acknowledgement, information about the purpose of such a statement, and further action steps can be found here: <https://cbsc.osu.edu/about-us/land-acknowledgement>.
	8. **Price-Spratlen, Pradhan; unanimously approved with three contingencies (in bold above) and *four recommendations* (in italics above).**